



# LEAVING A GIFT TO YOUR COMMUNITY

## ABOUT NOTTINGHAMSHIRE COMMUNITY FOUNDATION

Nottinghamshire Community Foundation (NCF) was established in 1997 to encourage philanthropy for the benefit of the people of Nottinghamshire.

Community Foundations have a unique approach to philanthropy allowing individuals and businesses to support their own specific local interests and causes and in doing so invest in the future of their community.

NCF has distributed over £25m of grant funding to over 3000 voluntary and community groups in Nottingham and Nottinghamshire, connecting people who care with causes that matter.

As experts in charitable giving, NCF provides grants to local projects and charities ensuring the right people get the right money for the right reasons, we do this on a 'not for profit basis'.



LEAVING A GIFT OR FUNDS TO NCF  
WILL HELP US DO MORE OF WHAT WE DO BEST...

**CONNECTING  
PEOPLE WHO CARE  
WITH CAUSES THAT  
MATTER.**

## DONATING GIFTS OR FUNDS TO NOTTINGHAMSHIRE COMMUNITY FOUNDATION (NCF)

NCF is here to stay as we are building a substantial, multipurpose endowment fund for the community. We are not only helping to tackle today's needs, but also developing the means to address the needs of future generations.

Anyone who is considering donating a gift of property, shares, funds or leaving a legacy to their local community can be assured that NCF will guarantee that their charitable wishes are honoured in perpetuity.

All funds are invested within NCF's general endowment fund in order to maximise the

annual returns available for grant making or according to donor's wishes. Whilst donations are pooled for investment purposes, grants made from "named" funds will be clearly identified.

Charitable donations may be offset against tax, which can reduce the "real" cost of giving by 40% if you are a higher rate tax payer. Please fill out the wishes form overleaf and the gift aid form to help maximise the value of your donation.

NCF charges a one off 3% setup cost for named funds and takes an annual administration fee of 2% of the value of the endowment. This covers investment management, financial and legal due diligence fees and all grant making.

## LEAVING A LEGACY

IF YOU WISH TO LEAVE A GIFT OR FUNDS TO NCF, WE SUGGEST THAT YOU INCLUDE THE FOLLOWING WORDING IN YOUR WILL:

### Wording for a residuary gift:

( I give the whole ) or ( I give \_\_\_\_% ) of the residue of my real and personal estate which I can dispose of by Will in any manner I think proper to Nottinghamshire Community Foundation, Registered Charity Number 1069538 of Pine House B, Ransomwood Business Park, Southwell Road West, Mansfield, Nottinghamshire, NG21 0HJ. To be applied for the general purposes of the said charity. The receipt of the Treasurer or other proper officer for the time being of the said charity shall be a complete discharge to my Executors.

### Wording for a pecuniary (cash) gift:

"I give the sum of £\_\_\_\_\_ pounds to Nottinghamshire Community Foundation, Registered Charity Number 1069538 of Pine House B, Ransomwood Business Park, Southwell Road West, Mansfield, Nottinghamshire, NG21 0HJ. To be applied for the general purposes of the said charity. The receipt of the Treasurer or other proper officer for the time being of the said charity shall be a complete discharge to my Executors."

### Wording for a specific gift:

"I give my (description of item of property to be given) to Nottinghamshire Community Foundation, Registered Charity Number 1069538 of Pine House B, Ransomwood Business Park, Southwell Road West, Mansfield, Nottinghamshire, NG21 0HJ. To be applied for the general purposes of the said charity. The receipt of the Treasurer or other proper officer for the time being of the said charity shall be a complete discharge to my Executors".

## DONATING FUNDS

PLEASE FILL OUT THE DETAILS BELOW TO HELP US ESTABLISH YOUR WISHES AND MAKE SUITABLE PLANS FOR THE FUTURE.

Donations into our own Major Oak Endowment Fund or to NCF to help with core costs do not incur any fees or charges.

Adding additional donations to a named fund you have already set up incurs no further charges or fees.



I wish to donate funds into NCF core costs

I wish to donate funds into the NCF Major Oak Endowment

I wish to donate funds into the fund named

I wish to donate funds to set up a new named fund\*

\* Please contact Nina Dauban at the address below to discuss your wishes for setting up a new named fund and to draft a fund agreement.

Name:

Address:

Postcode:

Telephone:

Email:

Please make cheques payable to: Nottinghamshire Community Foundation.

Please write the name of the fund on the back of the cheque if applicable

# giftaid it



**USING GIFT AID MEANS THAT FOR EVERY £1 YOU GIVE, WE CAN GET AN EXTRA 25P FROM THE INLAND REVENUE.**

**Example:** *If you give a gift of £100 we can claim back an additional £25. Therefore, this makes your gift actually worth £125, at no extra cost or effort to you.*

You only need to fill in one declaration form for Nottinghamshire Community Foundation and we can claim back the tax you have already paid on every donation you make.

## Gift Aid Declaration

I want Nottinghamshire Community Foundation (Reg. Charity no. 1069538) to treat all donations I make from this declaration until I notify you otherwise, as Gift Aid donations. I pay income and/or capital gains tax at least equal to the tax that will be reclaimed on my donations in the tax year.

## Gift Aid Notes:

1. Please notify us if you change your name or address.
2. You can cancel the declaration at any time by notifying us.
3. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that we reclaim on your donations in the tax year (currently 25p for each 1 pound you give).
4. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that we reclaim, you can cancel your declaration.
5. If you pay tax at the higher rate you can claim further tax relief in your self assessment tax return.
6. If you are unsure whether your donations qualify for Gift Aid tax relief, ask your local tax office for leaflet IR113 Gift Aid.

**Name:**  
(PLEASE PRINT)

**Amount Donated:**

**Date:**

**Signature:**

## Please tear off and return this for to:

Donor Services, Nottinghamshire Community Foundation, Pine House B,  
Ransom Wood Business Park, Southwell Road West, Mansfield, Nottinghamshire NG21 0HJ